

THE HAMPTON TOWNSHIP BOARD

REGULAR BOARD MEETING

MINUTES

October 20, 2009

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

The Meeting was called to order by Chair Doug Wille at 7:30 P.M. with the Pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion made by Bob Leifeld and a second was made by Donna Otto to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion unanimously passed.

The Board signed the minutes and the Treasurers report.

A motion to approve the claims number 4140 to 4153 was made by Donna Otto, seconded by Bob Leifeld, and unanimously passed.

Bob Leifeld reported on the roads. Lewiston has had new gravel spread and needs a blading along with 222nd Street. There has been some residence complaining about the conditions of the roads. Bob will call Jerry to discuss these matters.

Donna Otto explained the procedure of hiring a new clerk. . The township does not have to advertise the position opening in a newspaper. She talked to Troy, (our township attorney) in this matter. Troy wanted her to have available the duties of the treasurer and clerk positions. She had copies for anyone that would like to review.

Mark May was renewing a building permit for shed. A motion was passed and carried by Donna Otto and seconded by Bob Leifeld. Don Halepaski was approved for building a 24x24x6 deck. Motion was made by Bob Leifeld and a second was made by Donna Otto

Jeanne Werner, the township clerk was reporting on a possibility of creating a website for the township. She had an estimate from a local business to set up the website and maintain it for an annual fee. Doug had asked to have another bid brought to our next township meeting.

She also has set up a phone number for the township. She feels that at this time there is not enough demand to have hours for the township to be opened. She can be reached on the township phone during regular business hours 5 days a week. She also approached

the board to allow her to have permission to use the electronic transfer option when processing payroll. She will be able to file the report online and pay the quarterly billing due. This is for the IRS, Minnesota Department of Commerce along with the retirement (PERA). Motion was passed and carried by Doug Wille and seconded by Donna Otto.

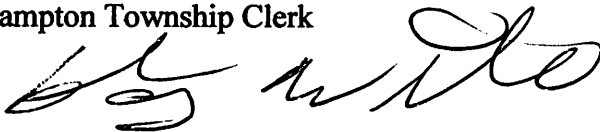
Uniform Street Naming was discussed and needed to be approved for Dakota County. Motion was passed and carried by Bob Leifeld and Donna Otto seconded it. Doug Wille signed the approval.

Bernie Pistner, a new resident of Hampton Township had a permit for an accessory building.. He was very unhappy with the building permit procedure. His building is to be used for his horses along with some hay storage. He was questioning why there were so many changes to his building plans from Menard's. Doug was to call Ron W. to get an explanation of the permit fees and the changes to the plan.

The Board signed the checks.

A motion was made by Donna Otto, seconded by Bob Leifeld and unanimously passed to adjourn the meeting at 8:52pm.

Respectfully Submitted
Jeanne Werner
Hampton Township Clerk

A handwritten signature in black ink, appearing to read 'J. Werner', is written over the typed name of the clerk.

HAMPTON TOWNSHIP TREASURER'S REPORT
October 20, 2009 (September's Business)

BEGINNING BANK BALANCE: \$118,889.76

INCOME:

Glen Mulvihill Septic permit	\$500.00
Account Interest	<u>28.19</u>
TOTAL INCOME:	\$528.19

EXPENSES:


PERA - 3 rd Qtr.	\$ 521.98
3 rd Qtr. Wages - Sups., Comm., Clerk, Treas	4,215.26
3 rd Qtr. M. Tix - Hall cleaning	150.00
L. Nicolai - mileage for Rochester meeting	49.50
Waste Management - bulk pickup	73.71
Kimmes Enterprise - September Road Work	5,291.00
R. Friermuth - Schiller Septic	400.00
Citizens Bank MN.- Hall rent	450.00
B. Leifeld - mileage for road signs	104.75
MN Dept. of Revenue - 3 rd Qtr state taxes	128.10
IRS - 3 rd Qtr. Fed. Taxes	708.13
Bank Service Charge	<u>11.28</u>

TOTAL EXPENSES: \$12,104.31

Outstanding checks (2) + \$836.83
Previous check now in - 400.00

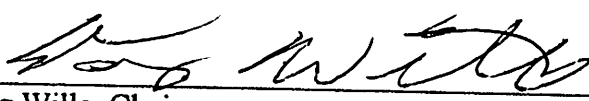
BALANCE PER September 30, 2009 STATEMENT: \$107,750.47
CHECK BOOK BALANCE: \$106,913.64

CDS	30,334.43
	11,581.88
Cemetery CD	7,000.00
Cemetery Savings	1400.82



Leo Nicolai, Treas.

Date



Doug Wille, Chair

10-20-09

Date