

THE HAMPTON TOWNSHIP BOARD
REGULAR BOARD MEETING
MINUTES
April 20, 2010

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Wille, Chair at 7:30 P.M. with the pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion was made by Donna Otto and seconded by Bob Leifeld to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

Road Report: Bob Leifeld, Doug Wille and Leo Nicolai went on a road tour to view the conditions of the roads, signs and markers (see schedule A). The board directed to the clerk to put an ad in the paper for quotes on 5,000 yards of gravel along with the quotes for grading. **Doug made a motion to get quotes for gravel and grading and Donna Otto seconded and unanimously passed.**

Arnold Radman was present to voice his concerns on the manure storage structure that is to be erected on Square Deal Dairy Farm. They were also questioning the future expansion of the dairy set up. Doug Wille mentioned there is no formal request from Square Deal Dairy at this time for any permits. Radman stated that his letter to the board sums up his feelings of future expansions. Radman has asked if he could be informed of any changes. Doug Wille stated that they will be notified for they legally have to be informed.

Paul & Shirley Gergen requested permission to build a 22,000 bushel grain bin. **Donna Otto made a motion, seconded by Bob Leifeld and unanimously passed to approve the application.**

James McKenzie requested a renewal on his future shed certificate. **Donna Otto made a motion, seconded by Bob Leifeld to approve the renewal of the permit and unanimously passed.**

Thomas Martin had requested a renewal on a future buildable site certificate. **Bob Leifeld made a motion and seconded by Donna Otto to approve the renewal of the buildable site and unanimously passed.**

The board had reviewed the changes to the Planning Commissions policies. **Doug Wille made a motion, seconded by Bob Leifeld to approve the changes to the Planning Commission Policies (See schedule B).**

The Chloride Program was discussed. Bob Leifeld had quotes on the chloride and the spreading. Quality Dust Control Services from Burnsville, Minnesota was awarded the quote. The cost of the chloride and the spreading will be \$45.00 per 100 feet by 18 feet wide. The township will cost share up to 400 feet. If you are requesting more than 400 feet, the additional amount will be paid by the resident. The requested form will be published in the Cannon Falls Beacon as well as the website at www.hamptontwp.com. The form and check are to be mailed to Hampton Township, ATTN: Amy Otte 6259 280th Street East Randolph, MN 55065. The requested form and funds are due by May 20, 2010. It will be spread the first part of June, 2010. **Bob Leifeld made a motion, seconded by Doug Wille to hire Quality Dust Control Services to spread the chloride at \$45.00 per 100 feet up to 400 feet. It was unanimously passed.**

The Joint Powers Agreement with Dakota County Sheriff's department was discussed. The agreement states that if the township needs them to act on a non compliant ordinance, they will respond. Without the agreement being signed, the Sheriff's department would not act upon the request. Fees to the Sheriff's department will be \$65.00 per hour with \$45.00 for reporting fees. **Donna Otto made a motion, seconded by Bob Leifeld to approve the Joint Powers Agreement between the Hampton Township and Dakota County Sheriff's department. It was unanimously passed.** The agreement was signed.

Jim Heiman, Chief of Hampton-Randolph Fire Department was present. He explained the new contract that was presented to be effective from 2010 – 2013 with no increase in cost. **Bob Leifeld made a motion, seconded by Donna Otto to sign the contract. It unanimously passed. Contract was signed.**

At our budget meeting for 2010, it was discussed purchasing a fire proof filing cabinet to protect our legal records. The clerk presented the cost of purchase. **Donna Otto made a motion, seconded by Bob Leifeld to purchase the fire proof filing cabinet and unanimously passed.**

The board had discussion on the rental proposal we had present from both Upper Midwest Management (current landlord) and the City of Hampton. John Knetter was present from the City of Hampton to answer any questions. He stated that the council approved renting the space to the township for holding their meetings and annual elections. The City of Hampton's contract had included 3 meetings a month with a damage deposit. The board was disappointed with the proposed amount of \$600.00 per month, a limit of 3 meetings, damage deposit along with a portion of a storage room for files. The mayor was not in agreement of renting to the township and was the only opposing vote. The current rental contract with Upper Midwest Management included a monthly rent of \$475.00 with no restrictions. The board considered all options and decided to stay at our present location for 3 more years. We will then renegotiate with the City of Hampton. **Donna Otto made a motion, seconded by Bob Leifeld to disregard the City of Hamptons proposal and choose to stay with our current location with Upper Midwest Management with a 3 year lease.**

The quotes for the road contracts were reviewed. After discussion, the board decided to award the quote to Otte Excavating, Inc of Randolph. **Bob Leifeld made a motion to sign a 2 year contract with Otte Excavating from May 1, 2010 to May 1, 2012, seconded by Donna Otto and unanimously passed.**

The clerk has explained that the building permit is very detailed and had presented an alternative application for an agricultural farm structure permit. The clerk had talked to the inspector and it was

fine to use a different application for agricultural purposes. **Doug Wille made a motion to start using the new agricultural permit, seconded by Donna Otto and unanimously passed.**

Chuck Clanton was discussing the option of adding another page to the "Hampton Herald" for the township information. It was discussed about bulk mailing. Chuck will report back to the township on the cost.

The township has received a letter from Dakota County regarding septic systems. They explained that they will be enforcing the pumping of the township septic systems every 3 years. There will be a penalty imposed by Dakota County if the resident has not complied. The board has directed the clerk to get an updated list from the county.

Jim McKenzie had questioned the joint powers agreement that was signed between the township and Dakota County. Doug Wille explained that the Sheriff's department will only intervene if they are called by the township. They would not help the township at all if the agreement was not signed.

Discussion was made regarding the gravel in the ditches from the grading. Also, a resident had mention chloride magnesium but Bob Leifeld explained that it was very expensive and would not be financially possible.

Donna Otto made a motion to adjourn the meeting, Doug Wille seconded it and unanimously passed. Meeting was adjourned at 9:07 p.m.

Respectfully Submitted;

Jeanne Werner, Clerk
Hampton Township

Date Signed: 5-18-10

Doug Wille, Chair: Doug Wille

Jeanne Werner, Clerk: Jeanne Werner

Schedule A

Road Report March 30, 2010

- 270th East of 47 there's a marker bent and 1 marker missing
- 260th East of Lewiston Marker bent or missing
- at 250th and Lewiston the yield sign is down
- Lewiston the marker is gone north of 260th
- 230th a yield sign needs to be moved closer to the intersection
- 250th and Inga yield sign needs to be moved closer to intersection also was graveled in 2009.
- 220th marker needs to be put on culvert west of Hagens east?
- 220th the yield sign needs to be moved at Lewiston
- Lewiston 4 markers need to be put on culvert
- Lewiston 2 markers need to be put on culvert by Mike Wagner
- Lewiston 2 markers need to be put on culvert by Chuck's driveway
- 225th the yield sign needs to be moved closer to intersection
- 225th marker needs to be put on culvert
- Fisher Ave. needs light gravel, trees at Radmans and Steins?? Also needs culvert marker, marker down by Dave Radman's.
- 225th St. needs gravel, grading, culvert sign and yield sign moved at Lewiston
- Lewiston section 20 needs culvert and sign by Nick Nieburs
- Brush on 260th St. trees

Schedule B

HAMPTON TOWNSHIP PLANNING COMMISSION POLICIES

MEETINGS ARE THE SECOND MONDAY OF THE MONTH. March through November. The meetings will start at 7:30 p.m.

The Planning Commission recommends their decision on the Board of Supervisors. The Board of Supervisors makes the final decision.

Do not use the 60 day rule.

No variance, they may ask for an interim zone permit

The ordinance book explains a Lot of Record and a Variance. Please read the information so you are aware of them.

Three can vote, you do not need all 5 members at the meeting to vote, but the Board of Supervisors wants to have all 5 members present.

The Planning Commission holds a Public Hearing. You have to follow the State Law Procedures.

The Planning Commission members should come to the regular meetings when possible.

Always bring your Ordinance Book to the Planning Commission meetings.

Do not give advice outside of the meeting

The Planning Commission member position is a 3 year position. The member can run three consecutive terms.

Select a Chair, Vice Chair, and a minute taker.

The Township Clerk will make the agenda. Please email the Clerk with anything additional you want added.

There will be a Planning Commission 3 ring binder with applications and claim sheets on the table in the meeting room.

When you fill out your claim sheets, please put the date, the activity, the amount, and sign the sheet. The Planning Commission members get \$50.00 per meeting. The pay period is quarterly.

The person in charge taking the minutes are to email the minutes to the township clerk at hamptontownship@emparcmail.com after each meeting.

HAMPTON TOWNSHIP TREASURER'S REPORT

May 18, 2010 Meeting (April's 2010 Business)

Beginning Balance: \$133,195.86

INCOME:

Gergen – Bin Permit	\$ 75.00
G. Endres – Building Permit	3729.67
Mulvihill – Septic	500.00
Mulvihill – Septic	500.00
Prestege Pools – P. Henry Permit	602.56
Mulvihill – Septic	500.00
Account Interest	<u>22.26</u>

TOTAL INCOME: \$5929.49

EXPENSES:

Upper Midwest Corp. – Rent	450.00
Dakota County – Election expenses	300.00
Dakota Cty.Assoc. Of Twnshps – JPA Pump	950.40
B. Freiermuth – 3 Septic Inspections	1200.00
J. Werner – Postage reimbursement	13.65
MN Spect. – Permit fees	2283.11
Dakota Cnty – 1 st Qtr. Septic fees	80.00
Rivertown Nwsprs. – legal ads	50.13
Cannon Falls Beacon – legal ads	33.48
Habeck Web Development – website	25.00
M. Thurmes – Hall Cleaning	62.50
Otte Excavating – March Road Work	2931.00
MN Dept. of Labor& Ind. – Surcharge Report	817.54
MN Dept. of Rev.	15.73
Century Link – phone	86.18
Bank Service Charge	<u>10.83</u>

TOTAL EXPENSES: \$9309.55

CHECKBOOK BALANCE: \$129,815.80

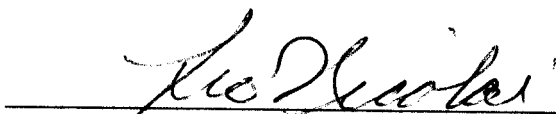
Checks Not In: (5) \$3430.40

Balance Per Bank Statement 4-30-10 \$133,246.20



Doug Wille, Chair

May 18, 2010



Leo Nicolai, Treasurer

May 18, 2010