



Regular Board Meeting Minutes February 26, 2019 7:30pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:27pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda in addition to the October Meeting Minutes and November Meeting Minutes. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

There was a kudos from the audience to Otte's for all their hard work on the roads this year.

ROAD REPORT

Dan Peine will take a look at the snow piles on 250th and let Otte's know if they need to fix anything. Jason Otte will give us an update on the Road Tour items for our Annual Meeting on the 12th.

PLANNING COMMISSION SYNOPSIS

- **Tim Carey** 651-336-3238
- Representing David Finnegan
- Question about buildable site-tore down a house close by & wondering if it affects the status of this property
- 17-00900-01-017 (28.85 acres)
 - These guys were not present at the meeting, sent an email stating weather slowed them down getting the paperwork done.
 - Jim talked to lawyer Troy Gilchrist about the turnaround on the Variance Process. 1st need action from Planning Commission if they deny the buildable, 2nd if a request for a Variance is made:
 - Need fill out Appendix 1 form Request for APPLICATION FOR CONSIDERATION OF PLANNING REQUEST
 - \$100.00 non-refundable check
 - \$2,000.00 escrow check
 - Township has 15 days to act on it if all the information correct on form – Jim Sipe will approve
 - Township has 60 days to schedule/hold Public Hearing & accept or deny the Variance
 - Township can extend the 60 day period for another 60 days if needed by sending a notice to the requester

Doug Wille made a motion that 17-00900-01-017 owned by David Finnegan is not buildable at this time with the information we have. Jim Sipe seconded it. Motion carried.

- **Danny Endres** 651-214-0414
- Addition to an accessory building for storing boat, fish house, etc. located at 6155 225th Street East
- **He wants to add 28'x20' piece to end of an existing building that would then turn directions and add a 30'x50' piece so once completed the building would be L shaped**
 - Jim Sipe talked to lawyer Troy Gilchrist about this. He said you cannot add contiguous property to the existing property to make the 4.5% because of the substandard lot issue.
 - Danny owns 2.02 acres, or 87,991 square feet. The zoning ordinance allows up to 4.5% of this area for accessory buildings, or 3960 square feet.
 - Danny currently has 2 sheds – one 28'x36' and a second one 28'x40', totaling 2128 square feet, leaving him with about 1832 square feet available for additional accessory building(s).
 - Danny wants to add about 2060 square feet, which is 200-300 square feet over his limit.

- Adding a 28'x20' addition to one of the existing buildings will use up 560 square feet of his remaining area, leaving 1272 square feet.
- A third shed would be limited in size to about 30' x 42', about 1260 square feet.

Jim Sipe made a motion to approve the addition to the existing shed 28x20 then turn with 30x42 with a total new square footage of 1820 subject to the approval of our building inspector, Benny Svien. Doug Wille seconded it. Motion carried. Danny will need to talk to Benny Svien. He also asked about a driveway permit which is \$100.00 non-refundable fee plus escrow money that will be returned once Jason Otte approves the money to be returned. Jason will need to come out before started. Danny will need to set up a time with Jason Otte.

- **Andy Endres** 507-491-0035
- Building permit for new house construction
- 17-02000-01-012 (3.4 acres)
- 5354 250th Street East, Hampton, MN 55031
 - Paul Gergen was representing Andy Endres. Doug Wille moved one of his buildables when he sold the property to Andy Endres. **Doug Wille made a motion to give Andy Endres building permit to build his house at**
 - **PID#17-02000-01-012. Dan Peine seconded it. Motion carried.**
 - Jay Gergen has been in contact with building official Benny Svien.

- **Gene Kimmes** 651-480-2293
- Question about a buildable lot off of 250th Street (17-01400-50-011) {154.95 acres}

Cassandra Schaffer made a motion to recommend to the Town Board that the Gene and Judy Kimmes have 3 buildable sites in section 14 but not a buildable on the southwest quarter quarter section since there is a home already there and they do not own the full 40. Mike Tix seconded it. Motion carried.

Based on the recommendation by the Planning Commission the Kimmes were told they can ask for a variance. The Kimmes's intent is to sell 3 buildable lots. Judy Kimmes wanted to know how often variances are granted. Jim Sipe said he did not remember ever denying a variance of this type, and that we recently had a similar request that required a variance. Judy Kimmes does not want to pay for a variance. It was recommended that they think about all the buildables they want to do for the future with this variance, worry about where to put the buildables not the size of them. The variance would require a Public Hearing that would have to be scheduled within 60 days of the paperwork being deemed correctly filled out. **Jim Sipe made a motion that the township board has determined that, at this time, Parcel Number 17-01400-50-011 owned by Eugene and Judith Kimmes has three buildable sites in the southwest quarter of section 14; but that none of these three sites may be located in the southwest quarter-quarter section because it contains an existing homesite and is not owned entirely by the Kimmes'. Doug Wille seconded it. Motion carried.**

- **Blake Otte** 507-291-0196
- Question about bringing mobile home on land
- Question about putting an addition to make shed wider not longer
- 26829 Donnelly Avenue, Randolph, MN

Blake Otte was not present at the meeting. **Jim Sipe made a motion to deny the AG building request and the bunk house request at this time since we do not have enough information. Doug Wille seconded it. Motion carried.**

OLD BUSINESS

- Status update email on Dakota County Township Officers Collaborative Comprehensive Plan email – Our 2040 Comprehensive Plan has been reviewed with no comments. The Council will review it and then we will need to approve it in the next couple of months.

NEW BUSINESS

- Linda Endres – replace kitchen cabinets and remove closet at 22075 Northfield Blvd, Hampton, MN – Linda was told she does not need a permit for this.
- County Agricultural Inspector Meeting on Tuesday March 5, 2019 - 10-11:30am or 6:30-8pm @ 4100 220th Street West, Farmington, MN 55024 – Dan Peine will attend.
- Randolph/Hampton Fire District March Business Meeting: Thursday March 7, 2019, dinner @ 7:30pm, meeting @ 8pm @ Randolph Station #1 – information only.
- Tuesday March 12, 2019 – 10-8pm Election, 8:30pm Annual Meeting, Board of Canvass to follow Annual Meeting – information only.
- Dakota County Township Officer Spring Meeting is Saturday March 16, 2019 at the Extension Office in Farmington, registration 8:30am, meeting 9am – information only.
- MAT Short Courses Tuesday March 19, 2019 in Rochester - meeting 9am-3pm – information only.

- Minnesota Benefit Association Group Term Life Insurance program letter – information only.
- Central Applicators Inc letter – this is for vegetation control. Doug Wille will take a look at it.
- Metropolitan Council Environmental Services On-Site Disposal System Survey – Jim Sipe will take a look at this.
- Census Boundary and Annexation Survey – this is not mandatory but Jim Sipe will take a look at it.
- Spring bids – chloride, gravel and road maintenance – requested a number from Jason Otte for gravel and road maintenance. We are happy with Envirotech for chloride. Molly Weber sent email to Amanda Kyander for a price for 2019 chloride on 03/10/19.

OTHER BUSINESS-Board Members Only

Doug Wille made a motion to approve signing of checks 5617 to 5826 and a motion to approve the claims list. Dan Peine seconded it. Motion carried. Checks were signed.


Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 9:25pm. Dan Peine seconded. Motion carried.

Date Signed: 3/19/19

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT

February, 2019 (March 19, 2019 Meeting)

BEGINNING BALANCE:

\$432,644.48

RECEIPTS:

Dakota County – Townroad Allotment	\$16,519.32
Account Interest	17.06
ICS Account Interest	99.10
TOTAL RECEIPTS:	\$16,635.48

DISBURSEMENTS:

Molly Weber – Clerk	\$ 1532.61
Jeanne Werner – Deputy Clerk	145.94
Mark Rauchwarter – Jan., Feb. Website	75.00
Otte Excavating – Road Work	11,667.50
Benny Svien- Inspection	97.50
Janet Otte – Hall Rent	500.00
Jeanne Werner – W2, 1099 Supplies	76.02
Dakota County PT License & Maintenance	616.52
Cannon Falls Beacon - Legal Ads	63.25
Molly Weber – Office Supplies	177.29
Century Link – Phone	88.34
TOTAL DISBURSEMENTS:	\$15,039.97

CHECKBOOK BALANCE:

\$434,239.99

Checks Not In: (13) \$15,455.22

Account # 2000004 Balance: \$ 74,928.72
ICS Acct #902000004 Balance: \$374,766.49
2/28/2019 Bank Stmts. Totals: \$449,695.21

Escrow Account Balance: \$36,732.00



Jim Sipe, Chair

3/19/19
March 19, 2019



Leo Nicolai, Treasurer

3-19-19
March 19, 2019