

Regular Board Meeting Minutes August 18, 2020 7:00pm

Supervisor Jim Sipe
Supervisor Dan Peine
Supervisor Doug Wille
Treasurer Angela Neibur
Clerk Molly Weber

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Mark Regenscheid @ 27490 Rochester Boulevard, Randolph, MN came to gather information to build a 50x50 shed. With what he currently owns he is only allowed 50x43. Right now he has a house, detached garage (30x40) and 1.98 acres. He was advised that he can request a variance for the larger size but it would need a Public Hearing with a \$100 non-refundable permit fee and \$2,000. Escrow fee. If neighbors rejected it, he could spend about \$1,100. And not be able to do it. Mark stated he and his mother are next to each other and the next neighbor is about ½ mile away.

Pat Ramel (head election judge) stated this is Jamie Wickhorst last round of being an election judge. He also stated that Lanell Endres would be more than happy to do it. **Jim Sipe made a motion to add Lanell Endres to the November Election list of judges. Doug Wille seconded. Motion carried.**

ROAD REPORT

The Lewiston ditch is pretty full by Weiland's. Phone line has been located but trying to work with the phone company to figure out how to get the line out of the way of work.

225th to Wagners want ditch dug out-then assess what to do with it after a rainfall. Light rain crosses the road with the cement there but heavy rain goes over the road. Need get ditch on opposite side cleaned out and see if cement Wagner put in is effective.

Doug Wille was going to talk to Ruth Lacefield about buying a new culvert, about 25-30 foot pipe which would be about \$500-\$1,000. located on 250th just west of Highway 56.

PLANNING COMMISSION SYNOPSIS

Jena and Caleb Bussian 651-295-3382

- Requested a building permit for a 10x18 foot addition to the rear of their home @ 7420 250th Street East, Hampton MN
- Caleb presented plans building within the square of their house and not extending beyond current structure

Jim Sipe made a motion to approve the Bussian's 10x18 addition @ 7420 250th Street East, Hampton, MN. Dan Peine seconded. Motion carried.

Cory Tchida 651-783-6796

- Requested a building permit for a 18x30 addition off the rear of their house. Cory presented plans & explained the location on his property. The addition satisfies the setbacks. Cory also had question on a future accessory building and was given information on that.

Jim Sipe made a motion to approve the 18x30 addition for Cory Tchida @ 9375 250th Street East, Hampton, MN. Doug Wille seconded. Motion carried.

Board members had a discussion about easy permits but it was decided that they still need to see the Planning Commission.

OLD BUSINESS

- **Nick Niebur Public Hearing Variance Resolution 2020-02** was recorded with Dakota County on 07/31/2020–filed in 2020 Resolution Book - FYI
- **Resolution 2020-01 Resolution Approving Summary Publication of Ordinance No. 2020-01 by Title and Summary** has not been filed yet – Molly needs to file the document with the lines through it in all the places listed on the form from Troy Gilchrist.
- **Property appearance letter sent to Cory Fox** regarding property located at 7762 240th Street East, Hampton, MN on 07/30/2020 – FYI but need to put on September 2020 agenda
- **FAQ Permit Process/Permit Process Addition to the Website** (coversheet or explanation as separate document) – work in progress – Jim Sipe pointed out AG Permit changes. If a state road, still need to follow our setback if in our township. Need to be 60 feet from road ROW so 93 feet from center of the road. The process document will be added to our website with links to the forms. A buildable parcel determination form is being created for residents to fill out in advance of a Planning Commission meeting.
- **Brett Reinardy Permit Fees** – Brett was in to argue his penalty fee of \$145.50 for lack of pulling permits. He was advised that we do not make the rules that the state does. Brett argued that he should not have to pay it since he was mis-informed by a Board member.

Doug Wille made a motion Brett pay his full permit fee tonight of \$246.50 and we will reimburse him \$145.50 once the work has been approved. Jim Sipe seconded but does not want to see this come up again. Motion carried. Brett Reinardy presented check number 2783 for \$246.50.

- **Fee Schedule Ordinance (address signs)** – add to September agenda under Road Report – since these fees are not part of the Zoning Ordinance, it would not be an Ordinance change to update the fees

NEW BUSINESS

- **New Building Permit Form** – Jim Sipe made motion to approve the new building permit application form provided by building official, Mark Ceminsky. Doug Wille seconded. Motion carried. Molly Weber will have website administrator replace the old with the new one on the website.
- **DCTOA Fall Meeting** – Thursday, September 17 at 7pm at Empire Public Works Facility @ 2577 Vermillion River Trail in Farmington - FYI
- **North Cannon River Watershed Management Organization (NCRWMO) 2020 Joint Powers Agreement (JPA)** – Dan Peine made a motion that Hampton Township enter the 2020 JPA with North Cannon River Watershed Management Organization. Doug Wille seconded. Jim Sipe signed. Molly Weber emailed signed form to Ashley Gallagher 9/11/2020.
- **CARES Grant Email** – email was forwarded to Angie Niebur, Treasurer, to research for September meeting.

OTHER BUSINESS-Board Members Only

- Doug Wille talked to Ryan Sunquist about taking Doug's spot on the Board for the remainder of his term which ends March 2021. Then Ryan Sunquist could run for the March 2021 election for 3 year term of Supervisor. Since Doug would like to resign, Jim Sipe and Dan Peine support accepting Ryan Sunquist as his replacement.
- Dan Peine presented a land split to be authorized so Dakota County will file it. It was: .16 acres on north and west side to Mahowald and .07 acres on northeast side to Reinardy. All the land is coming from Dan Peine. Doug Wille made a motion to accept the land split of Mahowald and Reinardy properties. Jim Sipe seconded. Motion carried.

Doug Wille made a motion to approve signing of checks 6062 to 6072 and 6078-6085 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Had a printing error so need to void checks: 6073, 6074, 6075, 6076, and 6077

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:30pm. Doug Wille seconded. Motion carried.

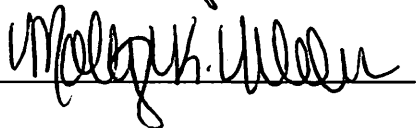
Date Signed: _____

9/15/20

Supervisor: _____



Clerk: _____



HAMPTON TOWNSHIP TREASURERS REPORT

August, 2020 (September 15, 2020 Meeting)

Beginning Balance:

\$278,699.57

RECEIPTS:

ICS Interest \$23.46
Permit Fees \$9,065.36

TOTAL RECEIPTS **\$9088.82**

DISBURSEMENTS:

#6062 Pat Fleigel (Election Judge) \$249.34
#6063 Tom Fliegel (Election Judge) \$152.38
#6064 Nolie Freeman (Election Judge) \$124.67
#6065 Lynette Harten (Election Judge) \$159.30
#6066 Sheryl Harten (Election Judge) \$145.45
#6067 Kathleen Ramel (Election Judge) \$48.48
#6068 Patrick Ramel (Head Judge) \$701.86
#6069 Nancy Schumacher (Election Judge) \$124.67
#6070 Molly Weber (Clerk) \$1,439.18
#6071 Jeanne Werner (Dept Clerk) \$85.85
#6072 Judith Wickhorst (Election Judge) \$131.59
#6073-#6077 VOIDED due to misprint
#6078 Nick Niebur \$46.00
#6079 Kennedy & Graven (Legal Fees) \$546.00
#6080 Gilmer Excavating (Septic Permits) \$400.00
#6081 Janet Otte (Rent) \$500.00
#6082 Otte Excavating (Grading & Ditch Mowing) \$5,749.00
#6083 Marck Rauchwarter (Website) \$60.00
#6084 Beaver Creek Compaines (Inspector) \$3,408.16
#6085 Postmaster \$76.00
EFT Century Link- Internet \$93.23
TOTAL DISBURSEMENTS: **\$14,241.16**

ENDING BALANCE:

\$273,547.23

Checks not in (10) \$3,258.68

ICS Statement Balance: \$276,805.91



Jim Sipe, Chair

9/15/20

9.15.2020



Angie Niebur, Treasurer

9/15/2020

9.15.2020