

 *Hampton Township*
Regular Board Meeting Minutes
March 19, 2024 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber

Others in attendance were: John Knetter, Cory Bienfang, Mark Ceminsky, Judy Stewart, Randy Quinnell, and Saeed Kanwar

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Sargent Bobby stated speeding is still an issue, accidents are down, there have been a number of grass fires on highways, theft is down and they are constantly trying to mitigate drugs.
- Nancy Schumacher – stated there are grants through the County to do native planting and prairie grasses. It would be a 3 year process. **Dan Peine made a motion to have Nancy Schumacher present a preliminary native planting plan for around the hall. Ryan Sunquist seconded. Motion carried.**
- Judy Stewart requested that we use the Hastings journal for publishing for Hampton Township. The Board stated they will discuss if we should have this as a second paper. There was a question if you could access the Cannon Falls Beacon online without a subscription.

ROAD REPORT- Otte Excavating

- Roads look good
- **Discuss contract – expires April 15, 2024 – Jim Sipe made a motion to extend the Road Maintenance Contract for another year based on the 2024 proposed rates. Ryan Sunquist seconded. Motion carried.**
- Rate sheet for 2024
- **Road Tour – Ryan Sunquist and Jason Otte will do this prior to the April Board Meeting.**
- **Tree on Fischer – the \$10,000. Allowance for tree trimming was used up in March. Trimming is based on time and material. Jim Sipe made a motion to authorize tree trimming by Otte's based on time and materials for an additional \$10,000. For 2024. Dan Peine seconded. Motion carried.**

PLANNING COMMISSION SYNOPSIS

No business to discuss since meeting cancelled.

OLD BUSINESS

- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue – see Dakota County–Saeed Kanwar under New Business**
- **VRWJPO email about Model Ordinance and Local Updates – permitting now just for one acre or more**

NEW BUSINESS

- **Dakota County ~ Saeed Kanwar – Update of Construction of Township Bridge on Inga Avenue as well as roundabout on CSAH 86 and TH 56 – Saeed stated this is a shared cost with Douglas Township in which each township will pay \$10,000. He is working on a DNR Grant to cover the rest. The plan is for concrete culverts. Dakota County will notify affected landowners. Saeed is confident the project will get done this year. There is a second project of a roundabout on 56 & 86 with projected construction in 2026. There will be open houses forth-coming. They are also looking for a state-funded roundabout at Highway 3 and 56 in 2026.**

- **Mayor John Knetter/Cory Bienfang** ~ Informational Info – were in to talk about a property owned by one landowner that’s use is AG but City has it zoned as commercial arterial & industrial. County site says it is commercial preferred. Property is on Highway 52 and Highway 50. There is a potential buyer for it for R&D Industrial in nature for Technology and Development. City is asking if they can be the single government unit for the environmental review process. **Jim Sipe made a motion for the City of Hampton to e the Responsible Governing Unit for the environmental review for land solely within the City of Hampton. Ryan Sunquist seconded. Motion carried.**
- **Randy Quinnell** ~ Waterford Township-came to discuss a proposed 300 acre quarry just east of the Castle Rock Bar in Waterford Township. He suggested adding no mining to our ordinance. Disbursement of water is a concern. More information can be found on the Waterford Township website.
- **Mark Ceminsky** – 2024 Fee Schedule – Mark Ceminsky was in to request the Township adopt a more current fee schedule for permits. It is asking for about \$11.00 more for over the counter permits. Mark will do some more research with surrounding areas and what valuation table they are using.
- Spring Bids ~ chloride, gravel and road maintenance – see emails should same ones be sent
 - Quality Propane – see proposal received-**Ryan Sunquist made a motion to have Quality Propane do the chloride at the end of May. Dan Peine seconded. Motion carried.**
 - Anderson – **Ryan Sunquist made a motion to have Anderson Rock and Lime for rock for 2024. Jim Sipe seconded. Motion carried.**
- Carr’s Tree Service - FYI
- Minnesota Association of Township Spring Short Courses going on now-voting on proposed bylaws taking place at the Spring Short Courses - FYI
- Michelle Blue ~ Notice to Constituents – do we want Dakota County to send these – yes to each household
- Officer List to MATIT – everyone to verify their information - FYI
- Town Hall
 - Sign Removal at Old Location – email was sent to Janet Otte in regards to this
 - Issue with Toilets – Need Iron Filter – per Interstate will need a more expensive Iron Filter. Ryan Sunquist will ask the plumber.
 - Conference Room Table – Rod Weber has one he will set up and deliver for \$700.00.
- Permits ~ 5 – 1 septic, 1 furnace replacement, 1 deck, 1 reside barn and 1 New Construction Home-Bester - FYI

REMINDERS

- Minnesota Association of Township Spring Short Courses going on now - FYI
- Dakota County Township Officers Association Spring Meeting – Saturday March 23, 2024 @ 9am – Dakota County Extension Office, 4100 220th Street West, Farmington, MN 55024 - FYI
- Reorganization Meeting ~ Tuesday 04.16.24 @ 6:30pm - FYI

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6756 to 6787 and 3 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 9:26pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 4/16/24

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

March 2024 (April 16, 2024 Meeting)

3/1/24	Beginning Checkbook Balance:		\$44,637.49
	Income		
3/28/24	Al and Beth Bester	permit	\$175.00
3/28/24	Al and Beth Bester	permit	\$5,161.47
3/28/24	Joe McNamara	permit	\$81.00
3/28/24	Nick Murgic	permit	\$803.02
3/28/24	RahnHome Services for D Pashke	permit	\$86.00
3/28/24	Mulvihi Excavating for L Haugon	permit	\$351.00
3/29/24	ICS Interest		\$65.64
	Total Income		\$6,723.13
	DISBURSEMENTS:		
Check #	TOTAL RECEIPTS		
3/19/24	EFT MN PERA	1st Quarter 2024	\$1,260.69
3/19/24	EFT IRS	1st Quarter 2024	\$2,307.83
3/19/24	EFT Minnesota Revenue	1st Quarter 2024	\$149.07
3/28/24	Safe Deposit box rental		\$22.00
6756	Matthew Bester	Planning Commission Pay	\$92.35
6757	Pat Fliegel	Election Judge Pay	\$378.63
6758	Tom Fliegel	Election Judge Pay	\$295.52
6759	Nolie Freeman	Election Judge Pay	\$212.40
6760	Lynette Harten	Election Judge Pay	\$221.64
6761	Sheryl Harten	Election Judge Pay	\$83.11
6762	Jeremy Irrthum	Election Judge & Planning Com Pay	\$203.17
6763	Cheri Lemons	Election Judge Pay	\$258.58
6764	Phillip Lindquist	Election Judge Pay	\$203.17
6765	Angela Niebur	Treasurer Salary	\$513.24
6766	Mary Niebur	Deputy Treasurer Salary	\$207.79
6767	Dan Peine	Township board Pay	\$609.51
6768	David Peine	Planning Commission Pay	\$92.35
6769	Patrick Ramel	Election Judge Pay	\$888.86
6770	Nancy Schumacher	Election Judge	\$323.22
6771	James Sipe	Township board Pay	\$262.05
6772	Ryan Sunquist	Township board Pay	\$838.56
6773	Cody Tix	Planning Commission Pay	\$92.35
6774	Molly Weber	Clerk Pay	\$1,642.50
6775	Jeanne Werner	Deputy Clerk Pay	\$158.82
6776	O'Rourke Media Group		\$105.32
6777	Kennedy & Graven	Legal Fees	\$184.00
6778	Northfield Wifi	Internet (March and April)	\$52.98
6779	Greater MN Gas	Town hall gas	\$72.77

6780	Dakota Electric	Electric bill	\$36.62
6781	Dakota County Financial Services		\$267.00
6782	Cannon Valley Rural Fire P	Fire protection 2024	\$4,930.90
6783	Otte Excavating INC	Road Maintenance	\$11,972.50
6784	Beaver Creek Companies	Permits	\$5,365.84
6785	Mark N Rauchwarter	Website Charges	\$60.00
6786	Molly Weber	Town hall supplies	\$422.73
6787	Ryan Sunquist	Reimb. Town hall keys & supplies	\$57.90
	TOTAL DISBURSEMENTS:	Total Expenses	\$34,845.97

2/29/24 Ending Checkbook Balance

\$16,514.65


Ending checkbook balance	\$16,514.65
plus checks not in (14)	\$10,049.74
equal ICS Statement Balance 3/29/2024	\$26,564.39

6767	\$609.51	6774	\$1642.50
6768	\$92.35	6781	\$267.00
6769	\$888.86	6782	\$4930.90
6770	\$323.22	6785	\$60.00
6773	\$92.35	6786	\$422.73


ICS Shadow Money Market Account (980085755)

3/1/24	Beginning Savings Balance	\$266,237.60
3/29/24	Interest Earned	\$577.11
3/29/24	Ending Savings Balance	\$266,814.71

Escrow Account (000080034306)		\$39,250.00
1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
12/29/22	Angela Niebur	2,000
2/27/23	PCI Roads LLC	\$2,000.00
3/30/23	CAN,LLC	\$1,000.00
4/27/23	En Engineering LLC	\$1,000.00
9/27/23	Dakota Electric	\$1,000.00
10/30/23	Dakota Electric	\$1,000.00
11/30/23	Dakota Electric	\$1,000.00
11/30/23	JSI Engineering	\$1,000.00
2/27/24	Paul/Lorri Gergen	\$2,000.00
3/29/24	Agree w/statemeent	Total \$59,250.00



James Sipe, Supervisor 4/16/2024



Angela Niebur, Treasurer 4/16/2024