

Regular Board Meeting Minutes July 16, 2024 7:00pm

Chair Jim Sipe
Supervisor Ryan Sunquist
Supervisor Dan Peine
Treasurer Angela Niebur
Clerk Molly Weber

Others in attendance were: Judy Stewart, Tom Rother, Matthew Owl, Chris Morehead, Amy Nash, Pat & Kathy Ramel, Mike Slavik.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Judy Stewart had questions about website and newspaper publishing. She was advised we would try to get better with the website and was advised we are only going to publish in the Cannon Falls Beacon for now.

ROAD REPORT- Otte Excavating

- Dakota County Funded Township Allotment Fund – tabled from June meeting – 2 aluminized steel culverts for Darkhorse lane would be about \$30,000.00 for the 2 without labor. 260th between Hogan and Highway 52 would be \$30,000.00. In addition it would cost about \$15,000.00 for Otte's labor. Hampton Township has \$34,428.29 in the Dakota County funded Township Allotment Fund. Dakota County will pay up to 50% of the cost of the culvert pricing. The Board approved for these 2 projects to get completed.
- Any disaster issues from weather to be reported – see email – Jason Otte and Ryan Sunquist will do another road tour to see if any storm damage issues are found.

PLANNING COMMISSION SYNOPSIS

- *Chris Morehead*
 - 24630 Hogan Avenue
 - Permit application for pole shed 42X64
- Shed will be 15 feet from the north. It will be on north side of the house back to the east. He is plenty far enough off the road. **Ryan Sunquist made a motion to approve the 42x64 shed for Chris Morehead at 24630 Hogan Avenue, PID#17-01300-50-020. Dan Peine seconded. Motion carried.**

UNFINISHED PLANNING COMMISSION

- *Paul & Lorri Gergen*
 - 507.491.0035
 - Buildable Parcel Determination on the following 8 parcels (all in section 28-113-18):
 1. PID#17-02800-01-010
 2. PID#17-02800-02-016
 3. PID#17-02800-75-012
 4. PID#17-02800-51-011
 5. PID#17-02800-77-011
 6. PID#17-02800-50-011
 7. PID#17-02800-26-012
 8. PID#17-02800-26-013

The Gergens were not present.

- **Tom Rother/Rother Trust**
 - TomR@NETMANCO.com
 - Parcel Splits
 - PID#17-00500-29-010 (split of property new Parcel C of 2.3 acres)
 - PID#17-00500-29-010 (split of property new Parcel D of 8.68 acres)
 - PID#17-00500-29-020 (split of property part to new Parcel C Rother Farms balance to .79 acre parcel, exiting homestead)
 - PID#17-00500-02-013 (split of property new parcel 10.09 acres)

Parcel A on survey is Vermillion Township. Currently there are no building sites in Hampton Township. A substandard lot is less than 1.5 acres. Parcel C is already a substandard lot so making it smaller is not within the acceptance of the Ordinance. PID#17-00500-29-020. Currently the house is a lot of record so if it is changed it they would no longer be able to rebuild. Jim Sipe made a motion that after examining the 4 parcel splits proposed by Tom Rother the Board has approved that portion of Parcel A that is in Hampton Township, Parcel B, Parcel D and Parcel C if Parcel C it is extended to include PID#17-00500-29-020 with the understanding that none of the parcels in Hampton Township are buildable. Ryan Sunquist seconded. Motion carried. The motion is contingent on the survey being updated to reflect the said changes.

Tom Rother will submit an edited survey for Jim Sipe to sign off on.

OLD BUSINESS

- **Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue** – discussed at March meeting- hopefully will be done this year – County will do construction administration. \$10,000.00 for construction, \$10,000.00 for design-1/2 cost is Hampton and 1/2 cost is Douglas.
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report-permitting now just for one acre or more – nothing new here

NEW BUSINESS

- **Dakota County Sheriff** – Captain Jim Iliff was present and stated we need to work with the Township Attorney & County Attorney to decide what Ordinances we would like the Sheriff to enforce. We would sign a Joint Powers Agreement and work with the Court Administrator to get them entered into the Sheriff's Court System. No civil fines are enforced by the Sheriff, only misdemeanor where they can get a citation from the Sheriff. For example: junk cars – citation to appear in court could be given by the Sheriff, then the Township Attorney would get involved. JPA will be sent to us. Board must decide which ordinances, in detail that they want enforced. Then both the Township and County Attorney will review the language, then the County Attorney, Sheriff and Township sign off on it. Agreement expires every 2 years. Fees are stated in the JPA. There is no fee for the JPA itself. Once everyone signs off then the Sheriff can enforce the sections of the Ordinance that are stated in the JPA.
 - Pat Ramel – Ordinance Enforcement
- **Goodwin and Highway 46** – Mike Slavik stated utilities have been completed so they will continue the work on the round about.
- **Biosolid Application Letter** - FYI
- **MATIT Commercial Insurance Coverage** – review limits – this is good to go
- **WCA Notice of Decision NOD** – CR 47 Improvement Project – clerk has email - FYI
- **Permits** –3 permits – 1 drain tile/sump basket, 1 patio door (2), 1 windows (22) - FYI

REMINDER

- Township Update from Dakota County Physical Development Division - FYI
- Class Action Settlement FYI Notice ~ clerk has information - FYI

OTHER BUSINESS-Board Members Only

Angie Niebur forgot to transfer money so overdraft fees were incurred but were credited back in July.

Jim Sipe and Nancy Schumacher started on the prairie grasses but they are having issues with all the rain so it will be addressed again in late fall.

Jim Sipe made a motion to approve signing of checks 6837 to 6847 and a motion to approve the claims list and to approve the June Board minutes. Ryan Sunquist seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:40pm. Jim Sipe seconded. Motion carried.

Date Signed: 8/20/24

Supervisor: [Signature]

Clerk: Molly H. Weber

Hampton Township Treasurer's Report

July 2024 (August 20, 2024 Meeting)

7/1/24	Beginning Checkbook Balance:		\$32,795.45
	Income		
7/1/24	8 Overdraft fees refunded	\$240.00	
7/1/24	MN State distribution	\$1,707.50	
7/5/24	Dakota County distribution	\$159,763.11	
7/19/24	MN State distribution	\$1,433.00	
7/29/24	Solomon David permit	\$140.00	
7/29/24	Safebasements of MN permit for Joe McNamara	\$256.15	
7/29/24	WS&P Permit Service permit for Doris Pommerening	\$89.50	
7/29/24	Window World Permit for Donald Crandall	\$577.44	
7/31/24	ICS Interest	\$194.70	
	Total Income	\$164,401.40	
	DISBURSEMENTS:		
Check #	TOTAL RECEIPTS		
6837	Angela Niebur Treasurer Salary	\$516.81	
6838	Molly Weber Clerk Salary	\$1,896.31	
6839	Greater MN Gas natural gas	\$15.75	
6840	Dakota Electric June statement	\$29.93	
6841	Northfield Wifi Internet & phone	\$26.49	
6842	Otte Excavating INC Road Maintenance	\$5,530.00	
6843	Postmaster 100 roll postage stamps	\$73.00	
6844	MATIT Liability Ins premium	\$2,827.00	
6845	Mark N Rauchwarter Website Charges	\$45.00	
6846	Beaver Creek Companies Permits	\$876.27	
6847	Dept of Labor and Industry 1st quarter bulding permit surcharge	\$293.25	
7/31/24	TOTAL DISBURSEMENTS:	Total Expenses	\$12,129.81
7/31/24	Ending Checkbook Balance		\$185,067.04

Ending checkbook balance	\$185,067.04
plus checks not in (4)	\$7,406.17
equal ICS Statement Balance 7/31/2024	\$192,473.21

Checks not in:			
6797	\$1435.28	6829	\$5574.67
6815	\$323.22	6843	\$73.00


ICS Shadow Money Market Account (980085755)

7/1/24	Beginning Savings Balance		\$193,397.27
7/31/24	Interest Earned		\$419.29

Escrow Account (000080034306)		\$39,250.00
1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
12/29/22	Angela Niebur	2,000
2/27/23	PCI Roads LLC	\$2,000.00
3/30/23	CAN,LLC	\$1,000.00
4/27/23	En Engineering LLC	\$1,000.00
9/27/23	Dakota Electric	\$1,000.00
10/30/23	Dakota Electric	\$1,000.00
11/30/23	Dakota Electric	\$1,000.00
11/30/23	JSI Engineering	\$1,000.00
2/27/24	Paul/Lorri Gergen	\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000
5/30/24	Dakota Electric	\$1,000.00
6/28/24		\$1,000.00
7/31/24	Agree w/statemeent	Total \$59,250.00

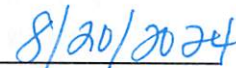


 James Sipe, Supervisor


 8/20/2024



 Angela Niebur, Treasurer


 8/20/2024