

**HAMPTON TOWNSHIP FEE SCHEDULE
ZONING ORDINANCE FEES**

Request	Non-Refundable Application Fee	Escrow (1)
Driveway Access Permit	\$100	\$2000
Land Disturbing Activity Permit	\$100	\$2000
Animal Feedlot Registration	\$100	N/A
Mineral Extraction Permit	\$200	\$10,000 (2)
Animal Release Permit	\$25 First Impoundment \$50 Second Impoundment \$75 Third Impoundment	N/A
Reclaim Animal from Pound	\$25 + Actual Maintenance Costs	N/A
Euthanized Animal	\$75	N/A
Animal Clean Up	\$50	N/A
Sewage Sludge Application	\$150	N/A
ISTS/SSTS (Septic System)	\$350	N/A
Zoning Amendment	\$100	\$2000
Conditional Use Permit	\$100	\$2000
Interim Use Permit	\$100	\$2000
Variance	\$100	\$2000
Appeal	\$100	\$2000
Ag Building Zoning Permit	\$75	N/A
Building Permit	See attached list of permit fees	

(1) Escrow: Applicants are required to escrow the indicated amount of cash with the Township and sign an escrow agreement. Applicants are responsible for fully reimbursing the Township for all professional costs it incurs related to the request. The Township uses the escrowed funds to reimburse itself for these costs and if the escrow is not sufficient to fully reimburse the Township the applicant will be billed or required to submit additional funds to be placed in escrow. Any unreimbursed amounts constitute a service charge the Township will certify to the County Auditor for collection on the applicant's property as provided in Minn. Stat. § 366.012.

(2) Financial Guarantee: The holder of an extraction permit is required to maintain a financial guarantee in a form acceptable to the Town Board of \$5,000 for every acre authorized in the permit. The financial guarantee shall be used to guarantee compliance with the Town's ordinance and development agreement.

BUILDING PERMIT FEE SCHEDULE

Fee Schedule Base: 1997

Valuation* Based Permit Fee Calculation Schedule

Total Valuation Permit Fee

VALUATION	PERMIT FEE
\$1.00 to \$500.00	\$35.00
\$501.00 to \$2,000.00	\$35.00 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$81.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$403.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$655.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1005.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3245.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5620.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof
PLAN CHECK FEE	65% of the Permit Fee for Residential and Commercial Projects
STATE SURCHARGE FEE	Schedule is based on the currently adopted State Surcharge Table

* Pursuant to MN Rules, part 1300.0160, subpart 3, building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

OTHER INSPECTIONS AND FEES AS PER BUILDING INSPECTION CONTRACT	FEE
Inspections outside of normal business hours; minimum two hours	\$60.00 per hour
Re-Inspection Fee assessed	\$60.00 each
Inspections for which no fee is specifically indicated, minimum one half hour	\$60.00 per hour
Site Inspection Fee:	
Residential	\$50.00 each
Ag Building	\$75.00 each
Commercial	\$95.00 each
Additional plan review required by changes, additions, or revisions to approved plans, minimum one half hour	\$60.00 per hour
Miscellaneous and special services	\$60.00 per hour
Special Investigation Fee (work started without obtaining a permit) – applied whether permit is issued or not	100% of permit fee
Pre Move-in home:	\$175.00
Pre Move-in accessory structure	\$125.00
Move-in Home	\$275.00
Move-in accessory structure	\$200.00
Permit Cancellation Fee:	
If reviewed:	Plan review fee + 20% of permit fee
If issued:	Permit fee – Township costs
Permit Renewal within six months of expiration	50% of permit fee (if no changes to the plans, code, structure)
Demolition permits are based on valuation and require plan review	
Duplicate permit card	\$25.00
Photocopy charges related to plan review of a permit	\$0.25 per side per 8x11 page
Manufactured Home Installation	\$275.00
Contractor License look-up fee and lead certification look-up fee	\$5.00 each
Refunds	75% of building permit fees on projects not yet started (within 60 days of permit issued by township). No refund on plan review fees or maintenance permits.
RESIDENTIAL PLUMBING PERMIT FEES:	
Fixture Maintenance* Permit Fee	\$40.00 plus state surcharge
Plumbing Permits	\$75.00 plus state surcharge

OTHER INSPECTIONS AND FEES AS PER BUILDING INSPECTION CONTRACT	FEE
RESIDENTIAL HEATING, AIR CONDITIONING & GAS PIPING PERMIT FEES:	
Fixture Maintenance* permit fee	\$40.00 plus state surcharge
Mechanical Permits:	\$75.00 plus state surcharge
Gas Line Air Test	\$10.00 per line, \$20.00 minimum with permit
Gas Line only	\$40.00 plus state surcharge
Fire Place Insert	See above (mechanical permits)
Fire Place – Masonry	Based on valuation
RESIDENTIAL FIXTURE MAINTENANCE*:	\$40.00 plus state surcharge (this permit is for replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done). This fee includes one inspection trip.
* Examples of Fixture Maintenance Permits: sink, faucet, water heater, water softener, furnace replacement	
RESIDENTIAL MAINTENANCE PERMIT FEES:	
Re-Roof	\$49.50 plus state surcharge
Re-Side	\$49.50 plus state surcharge
Re-Window	\$49.50 plus state surcharge if replaced with same size. Any size change requires a regular building permit.
Re-door/garage door	\$49.50 plus state surcharge. Any size change requires a regular building permit.
NON-RESIDENTIAL (IBC) PROJECT FEES:	
Building permit fees are based on valuation, including re-roof, re-side, plumbing, mechanical and fire projects	Minimum of \$75.00 plus state surcharge
Demolition Projects	Minimum of \$150.00 plus state surcharge

All permits that are “Based on Valuation” will be reviewed by the Inspection Department. Permit Valuations will be based on the supplied construction value with a minimum of the calculated value from the approved building department valuation schedule.

**HAMPTON TOWNSHIP FEE SCHEDULE
OTHER FEES**

Request	Non-Refundable Fee	Escrow (1)
Right-of-Way Permit	See attached list of permit fees	
House Number Sign	\$25	N/A
Photocopy Fee (2)	\$0.25	N/A

(1) Escrow: Applicants are required to escrow the indicated amount of cash with the Township and sign an escrow agreement. Applicants are responsible for fully reimbursing the Township for all professional costs it incurs related to the request. The Township uses the escrowed funds to reimburse itself for these costs and if the escrow is not sufficient to fully reimburse the Township the applicant will be billed or required to submit additional funds to be placed in escrow. Any unreimbursed amounts constitute a service charge the Township will certify to the County Auditor for collection on the applicant's property as provided in Minn. Stat. § 366.012.

(2) Copy Request Fees: The fee for 8.5" x 11" black and white photocopies is 25 cents per page if the total request results in 50 or less copies. The fee for requests totaling more than 50 copies or involving data in a format other than 8.5" x 11" black and white photocopies shall be the "Actual Costs" the Township incurs for producing the requested copies. Actual Costs shall include, but are not necessarily limited to, the following: the Clerk's time spent responding to the request charged at a rate of \$20 per hour; the cost of supplies and materials charged at 25 cents per page; if the copies are being mailed, the cost of the envelope(s) and postage; if the copies are being faxed, an additional charge of 10 cents per page shall apply.

RIGHT-OF-WAY PERMIT FEE SCHEDULE

Local Utility Providers

Work to be Performed	Non-Refundable Fee	Estimated Restoration Deposit
All placement of utilities, including trenching, boring, plowing, setting of poles for overhead utilities, etc.	\$0.10 per lineal foot, \$500 minimum	\$1.00 per lineal foot, \$1000 minimum Held in escrow for up to 1 year after certificate of completion
New Hook-Up involving boring under road	\$0.10 per lineal foot, \$500 minimum	
New Hook-Up	\$50	N/A
General Repairs	(no permit required)	N/A

Large Utility Providers

Work to be Performed	Non-Refundable Fee	Estimated Restoration Deposit	Escrow/Bond
All placement of utilities, including trenching, boring, plowing, setting of poles for overhead utilities, etc.	\$0.25 per lineal foot, \$500 minimum	\$1.00 per lineal foot, \$1000 minimum Held in escrow for up to 1 year after certificate of completion	\$500,000
New Hook-Up	\$250		
General Repair	\$250	N/A	N/A
Obstruction Permit	\$50,000	N/A	N/A
Delay Penalty	\$100 per week or portion thereof	N/A	N/A
Unauthorized Work	Double the permit fee	N/A	N/A
Road Closure	\$350 per closure	N/A	N/A
Permit Extension	\$75 plus \$50 per week or portion thereof	N/A	N/A